Create and deploy effective information governance

With Iron Mountain Policy Center

IRON MOUNTAIN®

Challenge

Organisations today struggle with an increasingly complex compliance environment where both requirements and standards vary by region, country, state, and even city. Staying ahead in this constantly changing landscape is difficult, and falling behind can be costly to organisations that are not equipped with a defensible retention schedule, or the tools to enforce it.

Impact

Compliance efforts often consume valuable resources and time that could be better devoted to driving the key missions of the business. The potential landmines of even a single infraction can stand as a barrier to growth and profitability. This can delay the deployment of new products and services, impacting a business' bottom line.

With technologies like artificial intelligence, this complex environment is accelerating as content is now created at machine speed, creating tremendous compliance exposure and risk.

What if you could

An effective and comprehensive compliance strategy, along with solid tools to enforce that strategy enables organisations to:

> Reduce the risk of litigation and fines by keeping retention and privacy policies current

> Save information storage costs by confidently disposing of documents, and

> Enable quick access to the information needed to fulfil audit requests, while providing a legally defensible retention schedule for compliance.

Industry fact

The worldwide cost of compliance was more than $2B USD in 2023, and 78% of global companies believe the intricate network of regulations and sanctions are an inhibitor to their businesses.

LexisNexis

Iron Mountain Policy Center

Policy Center is a subscription-based software created to help you stay up to date on ever-changing legal retention requirements. It helps organise and manage records for compliance from creation through secure disposition. Policy Center accurately shows your compliance obligations based on your industry and location, and provides a legally-defensible retention schedule so you know what you need to keep, and what you can securely dispose of, to save space and time, while reducing the risk of fines.

> **Stay on top of regulatory changes.** The depth and richness of international legal research incorporated into Policy Center make it unique with over 77,000 legal citations from more than 130 countries, as well as privacy and data compliance obligations.

> **Reduce cost.** With the legally-defensible retention schedule, you know what you need to keep, and what you can securely dispose of, to save on storage costs.

> **Quickly respond to audits**. Authorised team members can quickly access the information needed to respond to audits. When integrated with InSight, it also enables employees to complete internal and external audit work more efficiently – in 25% less time.

Policy Center Professional is designed to customise retention schedule(s) and includes the option for one or more industry-specific retention schedules. It also includes global coverage, continual legal updates, and other more advanced, customisable features, while connecting to a variety of content management systems to integrate information governance into where information lives.

Know your obligations and show compliance with this user-friendly software today. Reach out to Iron Mountain's Information Governance team to learn more about advisory services, strategic program development, retention and disposition for compliance.

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About Iron Mountain

Iron Mountain Incorporated (NYSE: IRM), founded in 1951, is the global leader for storage and information management services. Trusted by more than 225,000 organisations around the world, and with a real estate network of more than 85 million square feet across more than 1,400 facilities in over 60 countries, Iron Mountain stores and protects billions of information assets, including critical business information, highly sensitive data, and cultural and historical artefacts. Providing solutions that include secure storage, information management, digital transformation, secure destruction, as well as data centres, art storage and logistics, and cloud services, Iron Mountain helps organisations to lower cost and risk, comply with regulations, recover from disaster, and enable a more digital way of working. Visit www.ironmountain.com for more information.